



COMMUNITY PARKS AND PLAYGROUNDS (CPP) PROGRAM FY2026 Application and Project Agreement

CPP PROJECT

A. PROJECT INFORMATION: Complete this form digitally unless otherwise indicated. Handwritten submissions will not be accepted.

Park Name: Vienna Entrance Park

Project Name: Expansion of Vienna Entrance Park

Street Address: Race St.

City/Town: Vienna

County: Dorchester

Zip: 21869

County Tax Map: 0500

Grid: 0016

Parcel: 0029

Lot: N/A

SDAT Account Identifier: 046656

District-Subdivision-Account Number or Ward-Section-Block-Lot (as applicable)

MD Legislative District: 37A

Click [here](#) to find the 2022 Legislative District (Number 1-47)

Confirm the project location is eligible for Community Parks and Playground Program

Funding: Project location must be within the blue areas on [this map](#). **Eligible**

Previous DNR/Land Acquisition and Planning (LAP) projects at this location:

Note that this application may only contain project elements that have not been funded by CPP or Program Open Space (POS) grants in the last 20 years and Local Parks and Playground Infrastructure (LPPI) grants in the last 15 years.

N/A

Project Period:

From:

To: 5/31/2026

Date of Letter of Acknowledgement (DNR Use Only)

Estimated Date of Completion

B. PROJECT DETAILS:

1. Type of project: Development

2. Project Description (Please summarize the proposed project in 2-3 sentences. Attach a separate sheet to provide a further narrative of the project as needed.):

We are requesting funds primarily to erect a pavilion and purchase playground equipment. There will also be various flag poles and benches.

3. Public need for the proposed project: Explain why this project is being developed/acquired and how it relates to other local facilities/plans.

Attached

4. Public benefits associated with the proposed project: How do these benefits address the purpose of the Community Parks and Playgrounds Program? Would this project provide access for a segment of the community that is in need of additional park facilities and greenspace? If so, please describe how.

Attached

5. Low impact development techniques incorporated in the proposed project: What measures will be used to minimize the effect of stormwater runoff? What environmentally sensitive materials and/or green building techniques will be used in your proposed project?

Attached

6. Playground Surfacing: If this project includes installing playground surfacing materials, please confirm that the materials do not include more than 90 parts per million (ppm) of lead, or a component product, material, or substance to which PFAs (per- and polyfluoroalkyl) chemicals are added.:

Project does not include playground surfacing

C. DEVELOPMENT SECTION

Check this box if this is a Development Project:

(skip to Section D if this is an acquisition project)

1. Itemized Cost Estimate: Round to the nearest dollar:

Item Description	Estimated Cost
Pavilion	\$ 74,000
Playground equipment	\$ 163,512
flag poles, benches and landscaping for monument	\$ 7,000
Total project cost:	
	\$ 244,512

2. Development Project Costs and Funding Request:

CPP Funds Requested:	\$ 244,512	100%
Other Funds:	\$ 0	0%
Total Project Cost:	\$ 244,512	

If "Other Funds" are expected to be used for this project, please identify the source and amount and include any in-kind contributions from other sources for the implementation of this project.

3. Proposed project timeline, if funds are awarded:

Note: This is for FY 2026 funding. Costs incurred prior to project funding notification date will not be eligible for reimbursement.

a. Design Start Date (if applicable)

b. Design End Date

c. Construction Start Date 5/1/2025

d. Construction End Date 5/31/2026

D. PROPERTY ACQUISITION SECTION Check this box if this is an Acquisition Project:
(If this project is a development project complete Section C and go to Section E.)

1. This is a(n):

a. Nearest town or community served:

b. Deed acres: (in acres) **c. Acres to be funded with this acquisition:**

d. Existing park acreage: **e. Planned ultimate acreage:** (in acres)

f. How many acres are:

Wooded: Agricultural: Floodplain:

In the Critical Area: Non-Tidal Wetlands:

g. The topography is flat, steep, sloping or other (describe):

h. Road Frontage in feet:

Paved:

Unpaved:

i. This property is:

If improved, list all current improvements – identify size, condition, and future use of each improvement:

2. Explain Zoning:

a. Current Land Use:

b. Is the property currently being utilized at its highest and best use?

c. Highest and Best Use: Developable potential - # of lots:

d. Subdivided? If Yes, # of lots: Average size of lots: (In acres)

e. Utilities Available: Water Sewer Electric Gas Phone

f. Environmental Hazards:

If there are any hazards, list them and identify how they will be addressed:

3. Infrastructure: Will the development planned for this site result in an increased demand on existing infrastructure (roads, utilities, etc.)?

If yes, please explain the impact on the infrastructure and how this will be addressed:

4. Potential Conflicts: Are there any potential conflicting uses or possible non-compatible uses being planned (e.g., road widening, utility easements, etc.) which might require a Land-Use Conversion?

If yes, please explain the impact on the infrastructure and how this will be addressed:

5. Interim Use: Will there be an interim use on the property prior to park development, including rental, lease, and/or other management techniques?

If yes, please describe the interim use in detail. (Note that any interim use must have prior approval by DNR.)

6. How will the property be managed and funded for the intended use?:

7. Seller's Name:

8: Title will be held by:

Name of County/Municipality

9. Appraisal Values: Place the higher appraisal value first and lower appraisal value second.

Name of Appraiser:

Appraisal Amount: \$ per acre:

Date of Appraisal:

Name of Appraiser:

Appraisal Amount: \$ per acre:

Date of Appraisal:

10. Appraisal Evaluation

a. Spread between appraisals:

If the value of the high appraisal is more than 20% greater than the low appraisal, please explain:

b. Average of appraisals:

If the cost of the acquisition is not equal to the average of the two appraisals, please explain:

c. Is the appraisal value reasonable relative to the area?

If not, please explain:

d. The appraisals were performed by licensed real estate appraisers with qualifications consistent with industry standards and all applicable Local, State and Federal statutes and regulations.

Initial Here:

11. Acquisition Project Costs and Grant Request

a. Direct

(Land Costs)

b. Incidentals

(Complete chart below)

c. Total

Incidental Costs Itemized (due diligence costs):

Item*

Cost

*i.e. appraisals, surveys title work, closing costs

d. Acquisition Project Costs and Funding Request:

CPP Funds Requested:

Other Funds:

Total Project Cost:

If "Other Funds" are expected to be used for this project, please identify the source and amount and include any in-kind contributions from other sources for the implementation of this project.

12: Acquisition Project Period:

From:

Date of Letter of Acknowledgement (DNR Use Only)

To:

Estimated Date of Closing (Must be filled in by Applicant)

E. Applicant Information and Authorization:

1. Applicant: Town of Vienna

3. Point of Contact Name: Cindy McFarlane

5. Department: Town Hall

7. Mailing address: PO Box 86

8. City/State/Zip: Vienna, MD 21869

9. Phone Number: 410-376-3442

10. Email address: vienna@viennamd.org

2. Federal ID# 52-1176518

4. Title: Town Clerk

6. Organization: Town of Vienna

DECLARATION OF ADHERENCE TO AWARD CONDITIONS/REQUIREMENTS AND LOCAL GOVERNMENT AUTHORIZATION

I have read and agree to adhere to all award eligibility requirements and conditions for all submitted projects including:

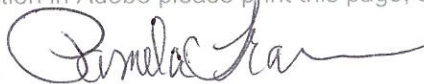
1. All projects must comply with all applicable Local, State, and Federal statutes and regulations.
2. All projects shall be open for public use at all reasonable hours and times of the year, according to the type of area and facility.
3. All projects shall be open to entry and use by all persons, regardless of race, color, religion, sex, age, handicap, marital status, sexual orientation, gender, or ancestry or national origin, and shall be operated in compliance with Title VII of the Civil Rights Act of 1964, P.L. 88-354 (1964) and its amendments, the Americans with Disabilities Act of 1990, P.L. 101-336 and its amendments, and Section 20-601 et. seq. (Discrimination in Employment) of the State Government Article of the Annotated Code of Maryland (2014 Repl. Vol. and 2016 Supp.)
4. All projects must be consistent with National Playground Safety Standards and with the Americans with Disabilities Act.
5. All development projects must have a minimum twenty (20) year life span. Conversions of project use will require replacement with a project of equal or greater recreational use, recreational area, and equal or greater monetary value approved by the Community Parks and Playgrounds Program. Acquisition projects must be maintained for public use in perpetuity. Conversion of use of land will require replacement with land of equal or greater recreational use, acreage, and equal or greater monetary value approved by the Community Parks and Playgrounds Program.
6. All projects are within the applicant's jurisdiction and the applicant holds the right to develop on the property.
7. A Community Parks and Playground funding acknowledgement sign will be installed prior to the completion of the project.

LOCAL GOVERNMENT AUTHORIZATION

Community Parks and Playgrounds projects are to be administered in accordance with the Program Open Space (POS) Grants Manual. As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the POS Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.

If unable to sign this section in Adobe please print this page, sign, scan and send in e-mail with the rest of this document

Signature



Date 8/19/2024

Print Name Pamela Travers

Title Mayor

PROGRAM ADMINISTRATIVE REVIEW (DNR Use Only)

Date:

By:

Department of Natural Resources –Community Parks and Playground Approval:

BPW Approval Date:

BPW Agenda Item Number:

Signature:

Accompanying Document Checklist:

All Projects:

Email documents separately in the same e-mail as this document if space allows.

- Area map** (i.e. street map with the project location clearly identified)
 - Site Plan** (where on the property will the work be completed. Label all facilities as either EXISTING at the time of application or PROPOSED for development in this project.)
 - Deed/SDAT, Easement, Lease or Joint Use Agreement (JUA)**
 - Local Planning Agency Approval and Infrastructure Review** (Certifies consistency with existing plans and addresses relationship with water, sewer, storm water, roads, school, or other facilities or plans for facilities.)
- Compliance with Reforestation Law and Site specific plan.** (If the scope of the planned disturbance requires it.)
- Floor Plan** (If Applicable, a floor plan of each enclosed building being proposed under this project.)
- Project Photographs** (Labeled photographs of existing equipment if applicable and area(s) proposed for development.)
- Retention of Rights Explanation** (If applicable, when not owned in fee simple.)

Acquisition Project Additional Documents:

Two Independent Appraisals

Current Deed

Verify Form

Click here to verify all required fields have been completed.

After all required fields have been completed, please save this document and email to laplocalgrants.dnr@maryland.gov along with all required attachments.

**Maryland Department of Natural Resources
Community Parks and Playgrounds (CP&P) Program**

Project Details

Project Title: Improvements to Vienna Entrance Park

1. Please explain the public need for the proposed project:

Explain why this project is being developed/acquired and how it relates to other local facilities/plans.

The Town of Vienna is seeking funds to improve and expand Entrance Park on Race Street. This park is one of the first things visitors and returning residents see when driving into the town and thus is our first chance to make a good impression on tourists and those passing through. By adding expanding the park, it would see greater use and residents would have additional recreation options. Improving the park would thus lead to improved public pride and give a boost to tourism and business in the town.

The park now displays a deteriorated fountain and a couple of concrete benches, which is not a very welcoming site as one enters the town. Unlike most playgrounds, this will offer a low-key play area filled with nature-based elements, where a child can climb on a butterfly, balance on a tree stump or fly on a dragonfly, play music on a colorful flower and travel across a caterpillar. An area lined with nature themed benches and sway swings will offer a relaxing spot to watch over the children. As new houses become available, the town is attracting more and more couples with young children. This play area would be geared to the 2-5 age group.

The primary improvements to the park would include adding a new pavilion where park goers could congregate and adding a number of additional playground equipment options for the youth of Vienna to enjoy while at the park. The pavilion would be an excellent area to rest or for locals to hold events while at the park. The playground equipment would include a number of pieces for park goers of a variety of ages. We would also be adding a small memorial to the park for those who have served in our nation's armed forces. This memorial would include flagpoles and accompanying flags, the planting of some flowers, and benches for visitors.

The pavilion would be installed at a central location in the park where it was easily accessible. We are still looking at vendors and contractors to purchase the materials and have it installed at Entrance Park. It would have tables and seating for visitors to sit at and would be an excellent location for park goers to rest or for local events by organizations in and around Vienna to be held at.

The playground equipment would include multiple pieces where children of ages could play on. The equipment would allow children living in Vienna to have an outdoor space that caters to

them and give them healthy exercise options that did not involve more sedentary lifestyle choices like sitting in front of a TV or a cell phone for long stretches of the day.

The park memorial, while a smaller portion of the park project by budget, does have a number of small costs that make it up. The flag poles would cost approximately \$3,000 and accompanying flags would cost \$1,000. The cement pad the flag poles would be installed on would cost \$5,000 and serve as an important foundation for the flag poles to ensure that they were stable. These flag poles would display the flags of the various branches of the military in a semi-circle.

The benches being added to the park would give visitors to the park a chance to relax, sit down, and enjoy the nature, the sights, and other aspects of this project. Benches such as these are a standard addition to parks around the country and provide visitors, especially those more advanced in years, the chance to take a break from other park activities.

The planting of flowers and shrubs within the Entrance Park would give the park an improved physical appearance and something else for visitors to enjoy when they are walking through the park. It would also be good for the environment. Local species would be used that would not cause ecological issues. Some of the larger plants would also be used to block the view of less aesthetic sights outside the park.

One important issue dictating that a grant is needed is that the population of Vienna is approximately only 280 persons. However, expenses to run the town are not proportionately lower than for jurisdictions with higher populations. In many cases, particularly water and sewer, the town must spend an amount of money nearly equivalent to what larger towns spend. In many cases, in municipal operations, there are limited economies of scale. The people of Vienna have to bear the same cost of improvements in infrastructure upgrades and replacements that larger towns and cities can distribute over a larger population.

The Town of Vienna would be unable to afford these improvements due to the poor economic conditions both within the town and the Eastern Shore of Maryland as a whole which experiences high unemployment, low median incomes, and low educational attainment in general. According to the American Community Survey's data, the economic conditions in the Town of Vienna are poor compared to the state as a whole. The mean family income in Vienna is \$69,341 compared to that of Maryland as a whole (\$120,839). This has resulted in a higher level of families living below the poverty line in Vienna (8.6%) compared to the state (6.6%). Median values for housing in Vienna and the state likewise show significant gaps with the median value for houses in Vienna being \$145,000 compared to \$296,500 for the state as a whole.

The town and the area surrounding it have historically evidenced economic distress with a high unemployment rate, a high poverty rate, and low median income. These factors all dictate that the town cannot afford to pay for this project from its general fund. Grant funding is the only

realistic option for us to be able to improve the Entrance Park in a reasonable time frame in Vienna.

2. Please explain the public benefits associated with the proposed project: How do these benefits address the purpose of the Community Parks and Playgrounds Program? Would this project provide access for a segment of the community that is in need of additional park facilities and greenspace? If so, please describe how.

There would be a significant number of benefits associated with this project for both the public that calls Vienna home and those who would be visiting or passing through. A more aesthetically pleasing park would draw more individuals to visit the park, walk through it, and utilize the new benches we are installing. This would provide good physical exercise for these people compared to staying home and doing more sedentary activities.

This is the first site one sees as they enter the town. It is important for Entrance Park to provide a good first impression. It is where we hold our annual Christmas Celebration that has become quite popular in the county. It is also the site of our farmer's market.

Adding playground equipment would encourage more families to visit the park and spend greater amounts of time there. It would also mean that the children using the playground equipment would get a greater amount of exercise and have an opportunity to spend time with their friends socializing. This would have obvious health benefits that would otherwise not exist if this project was not undertaken.

The pavilion that would be added to the park would be a natural meeting spot and could serve a wide variety of purposes that currently are not being served by Entrance Park in its current state. In addition to providing additional rest, it could be a spot for visitors to eat food as well as serve as the site of various events held by the local community. This would promote community togetherness and allow more events to be held in and around Vienna at a local level for the residents.

Other improvements such as the additional plant life would improve the appearance and attractiveness of the park making those who visit it, including current regulars to the park, get more out of traveling to Entrance Park in the first place. The enjoyment of the park would be increased by having additional plant life to see and enjoy. Having the benches we are requesting would give these visitors a place to sit and relax while they were taking in the aforementioned sights that would be added through this project.

Adding the signage would make for a more welcoming park that helps draw in more visitors. It would draw the eye and let those driving into Vienna know that there is a relaxing outdoor location that they can visit and spend time at. The privacy fence being requested would be beneficial to park visitors as noise from traffic and sights of office buildings would detract from visitor's ability to enjoy the park as it was laid out.

The flagpole and flag we are requesting would add civic pride for our town, state, and country. It would display the town flag, Maryland flag, and United States flag for those visiting the park. The flag would be raised and lowered as appropriate during times of mourning.

3. Please explain the low impact development techniques incorporated in the proposed project:What measures are being used to minimize the effect of stormwater runoff? What environmentally sensitive materials and/or green building techniques are being used in your proposed project?

This project is in line with incorporating low impact development techniques in terms of materials and installation methods when it comes to the Entrance Park improvement project. Some parts of the project such as the additional flora being installed would be a direct benefit. We would ensure that we used local species that would not upset the local ecology of the park or the surrounding areas when planted.

None of the installed pieces of equipment such as the benches, the flagpole, or the fences would be disruptive in any significant manner to the local environment nor provide any impact to the ground or cause ground disturbance. The one possible exception would be the cement pad poured for the flagpole foundation or the space for the pavilion. However, in both of these cases this would be in a very small localized area and care would be taken to reduce the impact as much as possible.

The wood fiber surfacing being used around the equipment will be all natural and will not contain any harmful substances that could drain out during rain and no habitats will be disturbed by this or any other section of the playground improvements.

1:140,000 FT
2547.3M
6-21-90
© A.D.C. OF ALABAMA, INC. 31



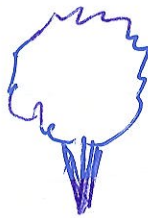
Entrance Park

21837

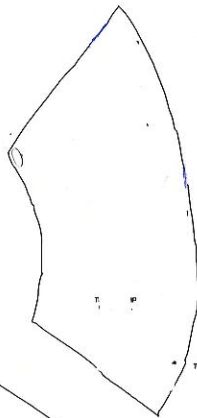
38°27'30" MD GRID 230,000 FT

250,0

Service Station



OLD
//

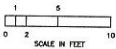


tree replaced

Concrete bench replaced

concrete bench replaced

94'-8 1/2"



Town of Vienna
Memorial Park
Vienna, MD
Representative
Cunningham Recreation

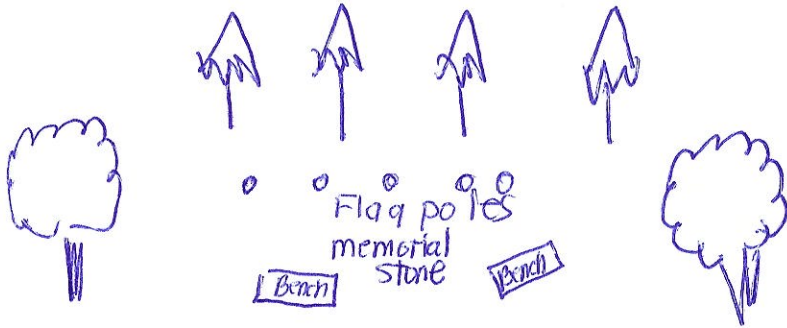
This play equipment is recommended for children ages 2-5 or 5-12

Minimum Area Required:
Scale:
This drawing can be scaled only when in an 11" x 17" format

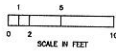
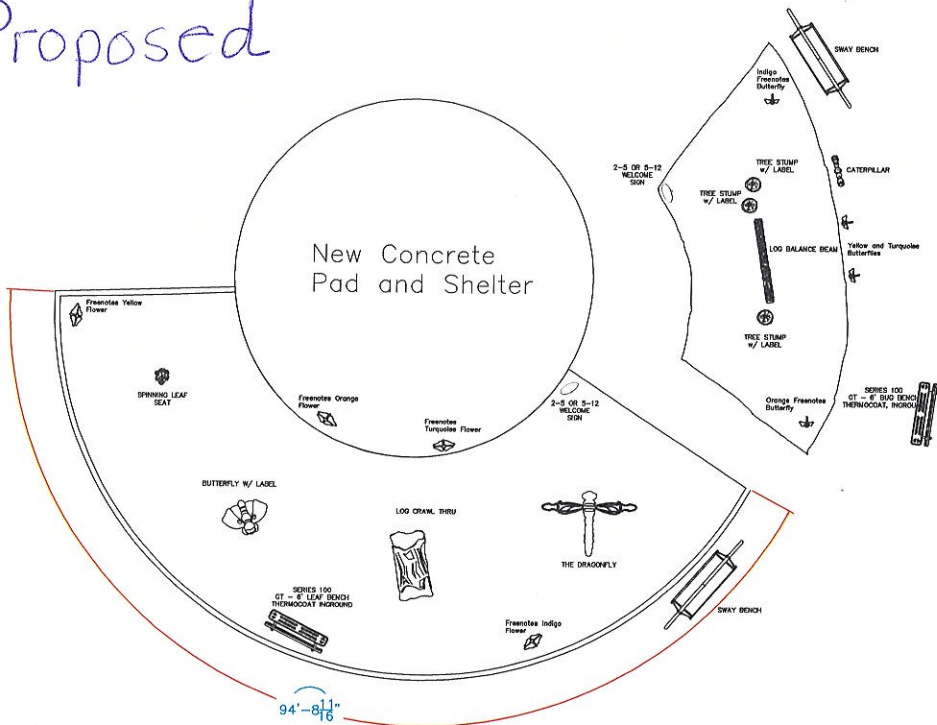
IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
CR
Date:
8/16/24
Drawing Name:
171509-01-01

Service Station



Proposed



94'-8 1/8"

GameTime
A PLAYCORE COMPANY
150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com



Town of Vienna
Memorial Park
Vienna, MD
Representative
Cunningham Recreation

This play equipment is recommended for children ages 2-5 or 5-12

Minimum Area Required:
Scale:
This drawing can be scaled only when in an 11" x 17" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. Consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
CR
Date:
8/16/24
Drawing Name:
171509-01-01

Real Property Data Search ()
Search Result for DORCHESTER COUNTY

View Map View GroundRent Redemption View GroundRent Registration
Special Tax Recapture: None

Account Identifier: District - 03 Account Number - 046656

Owner Information

Owner Name: COMMISSIONERS OF VIENNA Use: EXEMPT COMMERCIAL
Mailing Address: PO BOX 86 Principal Residence: NO
VIENNA MD 21869 Deed Reference:

Location & Structure Information

Premises Address: RACE ST Legal Description: LOT 15,750 SQ. FT.
VIENNA 21869-0000 SW/S RACE STREET
Map: Grid: Parcel: Neighborhood: Subdivision: Section: Block: Lot: Assessment Year: Plat No:
0500 0016 0029 30000.10 0000 Plat Ref:

Town: VIENNA
Primary Structure Built Above Grade Living Area Finished Basement Area Property Land Area County Us
15,750 SF
Stories Basement Type Exterior Quality Full/Half Bath Garage Last Notice of Major Improvements

Value Information

	Base Value	Value As of	Phase-in Assessments As of	As of
Land:	12,800	01/01/2021	07/01/2023	07/01/2024
Improvements	2,900	12,800		
Total:	15,700	2,900		
Preferential Land:	0	15,700	15,700	

Transfer Information

Seller: Date: Price:
Type: Deed1:
Seller: Date: Deed2:
Type: Deed1: Price:
Seller: Date: Deed2:
Type: Deed1: Price:
Deed2:

Exemption Information

Partial Exempt Assessments:	Class	07/01/2023	07/01/2024
County:	650	15,700.00	
State:	650	15,700.00	
Municipal:	650	15,700.00	15,700.00

Special Tax Recapture: None

Homestead Application Information

Homestead Application Status: No Application

Mayor: Pamela Travers
Commissioners:
Greg Cusick
Frank Fluharty
Code Enforcement:
Mary Jane Marine
Town Clerk
Cynthia McFarlane



The Town of Vienna
214 Market Street
P.O. Box 86
Vienna, MD. 21869
PH#410-376-3442
Fax#410-376-3892
vienna@viennamd.org.

August 5, 2024

Mr. Michael McQuarrie
Community Parks and Playgrounds Program
Program Open Space
Department of Natural Resources
Tawes Office Building, E-4
580 Taylor Avenue
Annapolis, MD 21401

Dear Mr. McQuarrie:

This letter is to inform you that the Town of Vienna hereby certifies the consistency of the proposed FY2026 Vienna Community Parks and Playgrounds project with the Town's Comprehensive Plan. The Town is applying for funding to upgrade our Entrance Park on Race St.

This project will not have any negative impact on water, sewer, storm water, roads, schools, or other facilities, or plans for such facilities. This project has been planned for some time and we expect it to be a significant asset in drawing additional visitors as well as providing additional open space for town residents to enjoy.

If you should have any questions, please do not hesitate to contact me.

Sincerely,


Pamela Travers
Mayor





